

(6) Maintain a current record from which access to EISs may be obtained from the proponent. Also, maintain a record of actions of national concern that resulted in a Finding of No Significant Impact (FNSI).

(7) Establish procedures for retention of EISs prepared by the Department of the Army (DA).

(8) Require the revision or preparation of environmental documents, as appropriate, to ensure adequate consideration of environmental impacts when a proponent has failed to do so.

(9) Comment on EISs within those areas of assigned staff responsibility and technical capability.

(10) Resolve issues in determining if a public hearing or public scoping meeting is appropriate for the proposed action and assign the responsibility to an appropriate office.

(d) Heads of Headquarters, Department of Army (HQDA) agencies will—

(1) Apply policies and procedures herein to programs and actions within their staff responsibility except for State funded operations of the Army National Guard (ARNG).

(2) Task the appropriate component with preparation of environmental assessments (EAs) and/or EISs. Proponents (defined in the Glossary) may conduct their preparation in-house, through contract, or pursue indirect preparation with the assistance of supporting U.S. Army Corps of Engineers (USACE) Districts.

(3) Initiate the preparation of necessary environmental documentation, assess proposed programs and projects to determine their environmental consequences, and initiate environmental documents for circulation and review along with other planning or decision-making documents. These documents include a completed DD Form 1391 (Military Construction Project Data), Case Study and Justification Folder, Integrated Program Summary, and other documents proposing or supporting proposed programs or projects.

(4) Coordinate appropriate environmental documents with ARSTAF agencies.

(5) Designate, record, and report the identity of the agency's single POC for NEPA considerations to the Army Environmental Office.

(6) Assist in the review of environmental documents prepared by DOD and other Army or Federal agencies, as requested.

(7) Coordinate proposed directives, instructions, regulations, and major policy publications that have environmental implications with the Army Environmental Office.

(8) Maintain the capability (personnel and other resources) to comply with the requirements of this regulation.

(9) Prepare and maintain a record of decision (ROD) on each EIS for which they are the staff proponent.

(e) The Assistant Secretary of the Army (Financial Management) will establish procedures to ensure compliance with requirements for environmental exhibits and displays of data in support of annual authorization requests.

(f) The Judge Advocate General will provide legal advice and assistance in interpreting NEPA and CEQ regulations. The Judge Advocate General will interface with the Army General Counsel, Corps of Engineers General Counsel, and the Department of Justice on NEPA related litigation.

(g) The Surgeon General is responsible for environmental review related to the health and welfare aspects of proposed EISs submitted to HQDA.

(h) The Chief of Public Affairs is the POC for media inquiries of national significance. The Chief will—

(1) Provide guidance on issuing public announcements such as FNSI, Notices of Intent (NOI), scoping procedures, Notices of Availability (NOA), and other public involvement activities.

(2) Review and coordinate planned announcements on actions of local or national interest with appropriate ARSTAF elements and the Assistant Secretary of Defense for Public Affairs (OASD (PA)).

(3) Provide public affairs guidance in conducting environmental programs.

(4) Be POC for media inquiries that are of national significance.

(5) Issue press releases that coincide with the publication of FNSIs, NOIs, and NOAs.